LLD Summary Report

Menu Option: Pub LLD Summary Report

Purpose: This report lists the legal land description by Meridian, Township, Range (MTR) or Meridian, Township, Range, and Section (MTRS).

The MTRS report displays the survey type, survey number, survey number suffix, subdivision, acreage, and geo-political data, along with a total acreage for the section(s) requested.

The MTR report displays data including Geopolitical Data for each of the 36 sections, plus a total acreage for the township. If more than one MTR is requested in the report, the total acreage will be for all townships not individual townships.

It is necessary to know what legal description you need prior to requesting this report

Selection Criteria: The criteria input for the report is found in the Public Legal Land Description Reports menu grouping from the Reporting Application

The required criteria include administrative state and either Meridian/Township/Range code or Meridian/Township/Range/Section code.

Geographic state is an optional criterion that can be used to produce the report.

Procedure:

1. Select **Pub LLD Summary Report** from the reporting menu.

2. Click to place a checkmark by the Mer Twp Rng or MTRS criterion

    If you want all the sections for a township, click **Mer Twp Rng**. If you want only a section or specific sections within a township, click **MTRS.**

3. Place a checkmark by Geo State to include this optional criterion in the search.

4. Click **Select Criteria** to specify search criteria values.

PUB LLD SUMMARY REPORT (LR2000 PUBLIC REPORTS)

Please Set the Limits You Would Like to Filter On

MANDATORY CRITERIA

Set Admin State

Set Mer Twp Rng

OPTIONAL CRITERIA

Set Geo State

Reset   Run Report

Note: To change criteria selection, click Return to Criteria Selection.

Identify the Required Information:

5. Click **Set** for **Admin State** to specify the state in which the legal land description is located.

6. Click **Set** for **Mer Twp Rng** or **MTRS.**

Close   MTRS

MTRS Format:
06 0010S 0980W 001

Setting these criteria is basically the same for each except that MTRS also includes the section code.

Enter the exact code for the meridian, township, range, and section (if applicable) and click the green arrow to place it in the selection box.

Enter as many codes as desired. Click Select All to use all codes as criteria.

Select All

Remove

MTR must be entered as:

> 2 digits for Meridian Space 5 digits for Township Space 5 digits for Range.
> For example to enter T1N, R1E in Idaho, you would enter 08 0010N 0010E.

MTRS must be entered as:

> 2 digits for Meridian Space 5 digits for Township Space 5 digits for Range Space 3 digits for section. For example to enter T1N, R1E, section 1, in Idaho, you would enter 08 0010N 0010E 001.

ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, YOU WILL NOT GET ANY DATA RETURNED.

Identify the Optional Information:

7. Click **Set** for **Geo State** to specify the geographic state within the administrative state.

   If an Admin State has been selected, only the geo states associated with the admin state appear in the Geo State selection box. If the Admin State has not been selected yet, all states appear in the selection box.

   For Example: if you select MT as the Admin State, then you will get all the information for Montana, North Dakota and South Dakota. If you only want the information for North Dakota, you will also set criteria for Geo State and select ND.

Process Report:

8. After selecting all criteria, click **Run Report.**

9. Click **OK** to confirm the report criteria.

   If all required criteria have not been identified, a message specifies the criteria that must be set. Click OK, identify criteria values and run the report again.

   An hourglass will appear. When processing has completed, the **Legal Land Desc - Detail** report frame appears.

RUN TIME: 10:34 AM

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
LLD SUMMARY REPORT

RUN DATE: 03/31/200
Page 1 of

Adm State: **ID**

08 0010N 0010E

Sect	Type	Sur No	Suff	NE NNSS EWWE	NW NNSS EWWE	SW NNSS EWWE	SE NNSS EWWE	Acreage	Note	Dup Flg	Sub Surf	Geo	Cty	Cong Dist	District/Res Area	Adm Agenc
001	A			--XX	--XX	XXXX	XXXX	480.000				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
001	L	1		X---	----	----	----	40.200				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
001	L	2		-X--	----	----	----	40.400				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
001	L	3		----	X---	----	----	40.600				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
001	L	4		----	-X--	----	----	40.800				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
002	A			--XX	--XX	XXXX	XXXX	480.000				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
002	L	1		X---	----	----	----	40.800				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
002	L	2		-X--	----	----	----	40.750				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
002	L	3		----	X---	----	----	40.700				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
002	L	4		----	-X--	----	----	40.650				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
003	A			--XX	--XX	XXXX	XXXX	480.000				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
003	L	1		X---	----	----	----	40.600				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
003	L	2		-X--	----	----	----	40.600				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
003	L	3		----	X---	----	----	40.600				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
003	L	4		----	-X--	----	----	40.600				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
004	A			--XX	--XX	XXXX	XXXX	480.000				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
004	L	1		X---	----	----	----	40.830				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
004	L	2		-X--	----	----	----	41.250				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
004	L	3		----	X---	----	----	41.670				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
004	L	4		----	-X--	----	----	42.090				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000
005	A			XX	XX	XXXX	XXXX	480.000				ID	ID001	ID01	BOI FOUR RIVERS FIELD OFF	2100000

To switch between the report and banner page, select from the drop-down list on the tool bar above the report.

Legal Land Desc - Detail ▼
Banner Page
Legal Land Desc - Detail
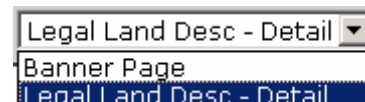
Print Report:

To print the report, the report must first be converted into a pdf. Printing from the original display of the report will just print the information displayed in the report window.

1. Click the (pdf) icon on the tool bar.

    The system converts the information to Adobe Reader format, showing an hour glass while the conversion is processing.

2. When the pdf displays, click the printer icon or select File > Print.